

# Excelsior/Kings River RCD

## DIRECTORS:

Tony Azevedo, President  
Paul Newton, Treasurer  
Michael Miya, Director  
Ed Esajian, Director  
Tony DeGroot, Director  
Nathan Heeringa, Associate  
Director



680 Campus Dr., Suite E  
Hanford, CA 93230  
(559)772-3651

## Agenda

### Monthly Board Meeting Thursday, April 8, 2021 – 9:00AM

**Due to Continued safety and health guidance and restrictions around Covid-19, the Board Meeting will be conducted via online platform ZOOM for public participation and for any director preferring not to meet in person. To log on visit:**

<https://us02web.zoom.us/j/83781181572?pwd=Z052bHJHd25RNEJRZk1xRGhVT1dSUT09&from=addon>

Meeting ID: 837 8118 1572  
Passcode: 194214

- I. Call to order
  - a. Roll Call
  - b. Flag Salute
  - c. Introduce Guests
- II. Public Comment
- III. Meeting Minutes
  - a. January 2021 Minutes – ACTION
- IV. Correspondence & Mail
- V. Financial Report
  - a. Monthly Treasurer's Report (Maria)
  - b. Incoming Income
  - c. Review and Approval of Expenses
    - i. KCFB contract invoice - \$2,500
- VI. Guest Reports
- VII. Old Business
  - a. NRCS MOA
  - b. DUNS number
  - c. Sam.gov
- VIII. New Business
  - a. Brown Act presentation
  - b. Mission statement
  - c. Website
  - d. Grant Review
- IX. Reports
  - a. NRCS
- X. Adjournment

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680 Campus Dr., Suite E  
Hanford, CA 93230  
Direct: (559) 772-3651  
Maria Magaña-Lopez: (559) 772-3641

## MINUTES

### Monthly Board Meeting Minutes

Thursday, January 14, 2020 – 9:00AM

*Zoom Conference Line was sent out on Wednesday*

**Due to Continued safety and health guidance and restrictions around the Covid 19 crisis, the Board Meeting was conducted via online platform ZOOM, which was sent to all Board Members directly.**

**Anyone from the public who wishes to attend the meeting or make public comments: Please contact [LANGELL@landstewardsproject.org](mailto:LANGELL@landstewardsproject.org) for link and access:**

### I. Roll Call and Introductions

- Call to Order- Tony Azevedo, Paul Newton, Tony De Groot, Ed Esajian, Michael Miya, Nathan Heeringa, Johnny Gailey, Dusty Ference, Rochelle De Groot, Laurel Angell & Maria Magana-Lopez
- Flag Salute- Led by Tony Azevedo at 9:08am
- Introduction of Guests- Johnny Gailey, Dusty Ference & Rochelle De Groot

### II. Review and Approval of Meeting Minutes & Agenda

- January 2020 Board Meeting Agenda- Paul Newton motioned to approve January 2021 agenda. Ed Esajian second. All in favor. Motion approved.
  - Additions?- No Additions
- December 2020 Minutes- Tony De Groot motioned to approve December 2020 minutes. Paul Newton second. All in favor. Motion approved.

### III. Correspondence & Mail

- Correspondence- No Correspondence

### IV. Financial Report

- Monthly Treasurer's Report (Maria)- Discussed expenses and invoices paid up to date. Balance as of 1/12/2021, \$48,794.07. Michale Miya motioned to approve budget. Ed Esajian second. All in favor. Motion approved. Laurel will request 5 years of expenses for RCD to present to board members.
- Incoming Income and Review & Approval of Expenses
  - **Incoming Income:** None
  - **Expenses:**
    - Approve Final Payment for Laurel Angell Invoice for \$1,000. For extension of contract to end January 30, 2021.- Ed Esajian motioned to approve final invoice for Laurel Angell, \$1000. Michale Miya second. All in favor. Motion approved.

## V. Meeting Updates, Handout, and Public Comments

- Public Comments? -No Comments
- Handouts for this meeting- Sent out prior to meeting via email.
- Pending meetings to be aware of?- None
- SGMA meeting updates (Tony A.)- No update from Tony Azevedo. Next meeting will be in March 2021. Johnny Gailey provided brief update on what worked on in December 2020 and projects he knows are happening around Kings County.

## VI. Old Business

- MOA with NRCS (any updates?)- Marcus Burks informed members they can make changes to the existing MOA, once the changes are made the updated MOA with changes will be sent to the Area Office for approval. Updated suggested MOA will be presented at next RCD meeting.

## VII. New Business: Discussion Topics and Action Items

- **Discussion and Action Item:**
  - Farm Bureau – shared staffer – Follow up on decision/review of budget implications and Scope of Work (Laurel Angell & Dusty Ference, ED, Farm Bureau)- Executive Session Meeting for voting/decision will follow after this RCD meeting.
  - Laurel Angell will work with this person to transition all items

### **Continued work/updates to revitalize E/KRRCD**

- Laurel will work to transition all information for management of RCD to FB and NRCS as appropriate.
- Tier 2 Phase Updates on Administrative Compliance (Laurel Angell)
  1. Trainings: Laurel checked, and these trainings are required by state law
    - a. Ethics Training – everyone should have gotten their information via email from Eleanor/ CSDA and should do training as soon as possible.
      - i. **When done send certificate to Maria to file**
    - b. Harassment Training (APPROVED and will be getting information soon);- Maria should let members know who's certificate she's received.
      - i. **This training is free and you received an email on signing up for it. Please sign and complete and send notification to Maria. All questions go directly to CSDA**
  2. Form 700: All Board members were sent the link to complete the form.- Maria should let members know who's form she's received.
    - a. **Once done, please send to Maria to file.**
  3. Other Paperwork:
    - a. EIN finally done. Applied for DUNS and SAM.gov (will be transferred)
  4. Website Update
    - a. Need pics and bios (bio template provided)- Laurel will send email with details on what she needs to for the bio.
    - b. Content for now will be basic
  5. Review of work on re-establishing RCD
    - a. Finalizing
      - i. Policies (final for transition)
      - ii. Waiting on DUNS/grant portal for USDA
      - iii. Draft Plan (transition for review)

- b. Current Scope of work (to be transitioned)
  - i. Manage and coordinate Board Meetings and routine business of the RCD
  - ii. Work with Board to finalize annual plan
  - iii. Recruit grant writer
    - o Work with Board to identify projects/grants
  - iv. Work with designer on website
  - v. Work with Board to recruit part-time manager

**VIII. Grants (pending but use to track)- None**

**IX. Staffing & Compliance**

- See above.

**X. Reports**

- NRCS Report- Working on FY2021 applications. Taking and processing new application to get ready for upcoming deadlines.
- Other regional reports- None

**XI. Meeting Adjourned @ 10:13am.**

**Executive Session to Follow at 10:14am for Personnel Issues.**

**Next Meeting: Thursday, February 11, 2021 @ 9AM at 680 N. Campus Dr. Suite G, Hanford, CA 93230 (unless still under COVID 19 guidance)**



**County of Kings**  
**KCFEFS Trial Balance Detail**  
**Transaction Dates Between 2021-01-01 and 2021-01-31**

**Selection Criteria:** Fund(s): 710240 - Excel/Kings River Consvtn, All Keys, All Objects, All Sets  
 Report Generated on Feb 17, 2021 8:10:00 AM

GL Organization Key	FUND	DEPT	FTYP	CATG	SUBF	DIVI	BDUN
710240 - Excel/Kings River Consvtn	710240	000	FIDCRY	SD	0000	0000	000000

Date	Reference	Description	Period	Year	Debit	Credit	Transaction Amount
10000 - Cash In Treasury							
01/01/2021	JV05767	AutoID: JE006106 Job: 833702	07	2021	\$98.05	\$0.00	\$98.05
01/05/2021	015734	Consulting Service - EKRRCD	07	2021	0.00	1,500.00	(1,500.00)
<b>Object 10000 Total</b>					<b>\$98.05</b>	<b>\$1,500.00</b>	<b>(\$1,401.95)</b>
51000 - Warrants Payable							
01/05/2021	015734	Consulting Service - EKRRCD	07	2021	\$1,500.00	\$0.00	(\$1,500.00)
01/26/2021	016910	Consulting Fees re-estabEKRC	07	2021	0.00	1,000.00	1,000.00
<b>Object 51000 Total</b>					<b>\$1,500.00</b>	<b>\$1,000.00</b>	<b>(\$500.00)</b>
59999 - VOUCHERS PAYABLE							
01/26/2021	016910	Consulting Fees re-estabEKRC	07	2021	\$1,000.00	\$0.00	(\$1,000.00)
01/26/2021	016910	Consulting Fees re-estabEKRC	07	2021	0.00	1,000.00	1,000.00
<b>Object 59999 Total</b>					<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>
84000 - Interest On Current Deposits							
01/01/2021	JV05767	Apportioned interest	07	2021	\$0.00	\$98.05	\$98.05
<b>Object 84000 Total</b>					<b>\$0.00</b>	<b>\$98.05</b>	<b>\$98.05</b>
92047 - Contractual Services							
01/26/2021	016910	Consulting Fees re-estabEKRC	07	2021	\$1,000.00	\$0.00	\$1,000.00
<b>Object 92047 Total</b>					<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>
<b>GL Key 710240 Total</b>					<b>\$3,598.05</b>	<b>\$3,598.05</b>	<b>(\$803.90)</b>



**County of Kings**  
**KCFEFS Trial Balance Detail**  
**Transaction Dates Between 2021-02-01 and 2021-02-28**

**Selection Criteria:** Fund(s): 710240 - Excel/Kings River Consvtn, All Keys, All Objects, All Sets  
 Report Generated on Mar 17, 2021 8:10:00 AM

GL Organization Key		FUND	DEPT	FTYP	CATG	SUBF	DIVI	BDUN
710240 - Excel/Kings River Consvtn		710240	000	FIDCRY	SD	0000	0000	000000

  

Date	Reference	Description	Period	Year	Debit	Credit	Transaction Amount
10000 - Cash In Treasury							
02/03/2021	016910	Consulting Fees re-estabEKRC	08	2021	\$0.00	\$1,000.00	(\$1,000.00)
<b>Object 10000 Total</b>					<b>\$0.00</b>	<b>\$1,000.00</b>	<b>(\$1,000.00)</b>
51000 - Warrants Payable							
02/03/2021	016910	Consulting Fees re-estabEKRC	08	2021	\$1,000.00	\$0.00	(\$1,000.00)
<b>Object 51000 Total</b>					<b>\$1,000.00</b>	<b>\$0.00</b>	<b>(\$1,000.00)</b>
<b>GL Key 710240 Total</b>					<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>(\$2,000.00)</b>



870 GREENFIELD AVE  
HANFORD, CA 93230-3570 US  
559-584-3557  
dusty.ference@kcfb.org  
www.kcfb.org

## INVOICE

BILL TO  
Excelsior/Kings River RCD  
680 Campus Dr., Suite E  
Hanford, CA 93230

INVOICE 20073927  
DATE 04/02/2021  
TERMS Net 30  
DUE DATE 05/02/2021

ACTIVITY	QTY	RATE	AMOUNT
Services April contract invoice	1	2,500.00	2,500.00

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Please mail payment to:  
870 Greenfield Ave.  
Hanford, CA 93230

BALANCE DUE

**\$2,500.00**



# Excelsior/Kings River RCD

## Mission Statement

Excelsior/Kings River RCD strives to improve ground and surface water conservations methods and availability in its service area. Focusing efforts on projects assisting Groundwater Sustainability Agencies achieve their sustainability goals.

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